American Public Works Association
Central Pennsylvania Chapter





Note: Not pictured - Jeremy Miller sitting right side of table and Maria White taking the picture.

MINUTES
Executive Board
Friday, August 21st, 2026 11:30 a.m.
Marzonis
4925 Ritter Road Mechanicsburg, PA 17055
In Person and Virtual

Call to Order: Robin Kohler, President- Elect, called the meeting to order at 11:42 a.m.

Pledge of Allegiance: Robin Kohler

Roll Call: Maria White

Robin Kohler (RK), Maria White (MW), Bob Gardner (BG), Neil Stoltzfus (NS), Don Bortner (DB), Jim Phipps (JP), Jeremy Spicher (JS), Kay Dohm (KD), Ron Jones (RJ), Charlie Jones (CJ), Ed Kauffman (EK) and Jeremy Miller (JM)

No Online Attendees

Meeting Minutes: Maria White

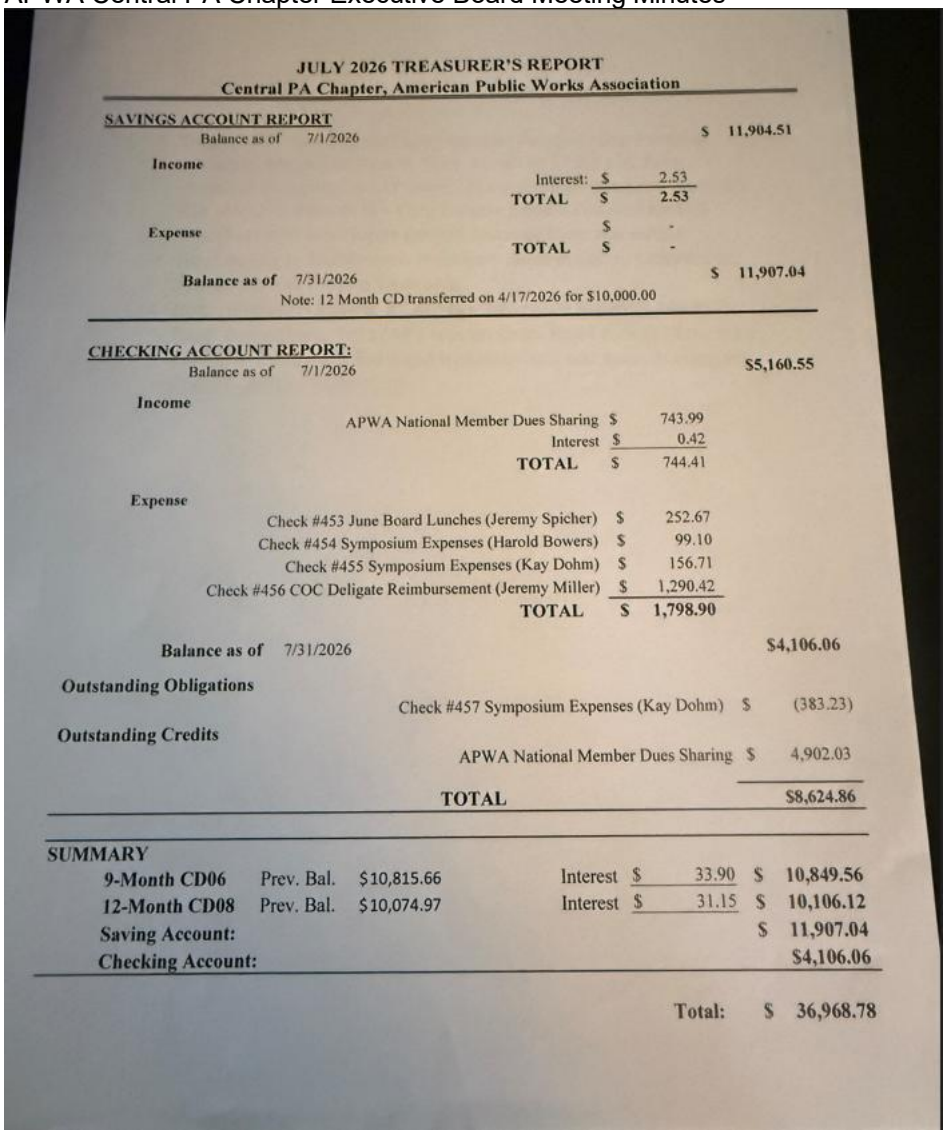
From June 19th, 2026 Executive Meeting

Motion to Approve Meeting Minutes CJ
Seconded BG
Discussion None
All in Favor
None Opposed
Motion Carried

Treasurer's Report: Jeremy Spicher

JS reviewed July bank reconciliations

Motion to Approve Treasurer's Report NS
Seconded KD
Discussion None
All in Favor
None Opposed
Motion Carried



JULY 2026 TREASURER'S REPORT
Central PA Chapter, American Public Works Association

SAVINGS ACCOUNT REPORT
Balance as of 7/1/2026 $ 11,904.51

Income
Interest: $ 2.53
TOTAL $ 2.53

Expense
$ -
TOTAL $ -

Balance as of 7/31/2026 $ 11,907.04
Note: 12 Month CD transferred on 4/17/2026 for $10,000.00

CHECKING ACCOUNT REPORT:
Balance as of 7/1/2026 $5,160.55

Income
APWA National Member Dues Sharing $ 743.99
Interest $ 0.42
TOTAL $ 744.41

Expense
Check #453 June Board Lunches (Jeremy Spicher) $ 252.67
Check #454 Symposium Expenses (Harold Bowers) $ 99.10
Check #455 Symposium Expenses (Kay Dohm) $ 156.71
Check #456 COC Deligate Reimbursement (Jeremy Miller) $ 1,290.42
TOTAL $ 1,798.90

Balance as of 7/31/2026 $4,106.06

Outstanding Obligations
Check #457 Symposium Expenses (Kay Dohm) $ (383.23)

Outstanding Credits
APWA National Member Dues Sharing $ 4,902.03

TOTAL $8,624.86

SUMMARY

9-Month CD06	Prev. Bal. $10,815.66	Interest	$ 33.90	$	10,849.56
12-Month CD08	Prev. Bal. $10,074.97	Interest	$ 31.15	$	10,106.12
Saving Account:				$	11,907.04
Checking Account:					$4,106.06
			Total:	$	36,968.78

PSECU can get debit cards
Need to get form signed by secretary and submit (MW signed)
Fiscal 2026 updated waiting for National
RK – said the reason the membership dues are so high is the symposium payments are coming in electronically

Discussion – Need to differentiate between member dues and symposium payments

Council of Chapters: Representative's Report: Jeremy Miller

JM not much going on. Gearing up for meeting next week at PWX. Developing an organization vision for membership got a large muni 3000 new members with one muni. Didn't report who. Hopefully a muni org membership will trickle down to the smaller munis and be a benefit.

Old Business: All

NS flagger training
Ed and I are meeting
No word from National when reached out
Different contacts from Robin
Robin will reach out directly and let them know

NS wants a blessing for liability of doing the flagger training
CJ said to go to Paul McElheney if no results if RK can't get anyone

New Business: All

PWX reimbursement draft
RK it's time to put into our bylaws
Draft Conference Attendance Policy (both RK and JS emailed suggestions)
Clarification is this intended to be a bylaw and where is it housed?

RKs - well written in line with a private sector
Soften the wording for a volunteer organization
JS - Need to get notice in prior to a board meeting at least 30 days prior
MW - how much time for good airline flights?
RK throw your hat in the ring 60 days before
JS - Differentiate between private and public sector
BG – Is there enough in the annual budget?
JS - Case by case and not specific conferences
RK - Continuing education credits for PE
RK - said PSATS a good way to get the credits for a couple hundred dollars
We agree the delegate gets paid for every other one and national pays for other years
This policy would for all conferences and not just PWX
NS - Should there be a capped amount per event/conference?
BG - If we cap it may be hard - numbers may be a problem due to escalation
RK - Annual budget for conferences and not a specific number for PWX or specific conference
Every request needs to be approved every time
DB – Are costs determined - RK responded see page two
JM - Nnational has a reimbursement policy
Any excursions or trips are on your own
KD need to bring something back to the board – what are you learning at a golf outing or a happy hour to bring back to the board – we all agreed not much
Do not cover alcohol in the reimbursement policy

RK will redraft and send back out
JS - Said he would send RK his draft (we received as of these notes)
JM - He would share the national reimbursement policy
RK - Talked about a checkbox kind of list
Other options to offset the costs
CJ – Do we want the whole board to consider or just a committee
JM – Likes the whole board
KD – Our only fundraiser is the symposium. If you are on this board you should make a concerted effort to be at the symposium because you are the people we are talking about right now. We work really hard to bring the money in.
BG – Regarding by-laws is there a requirement of attendance for conferences? There are Board requirements RK said we could look at adding it

Branch Reports:

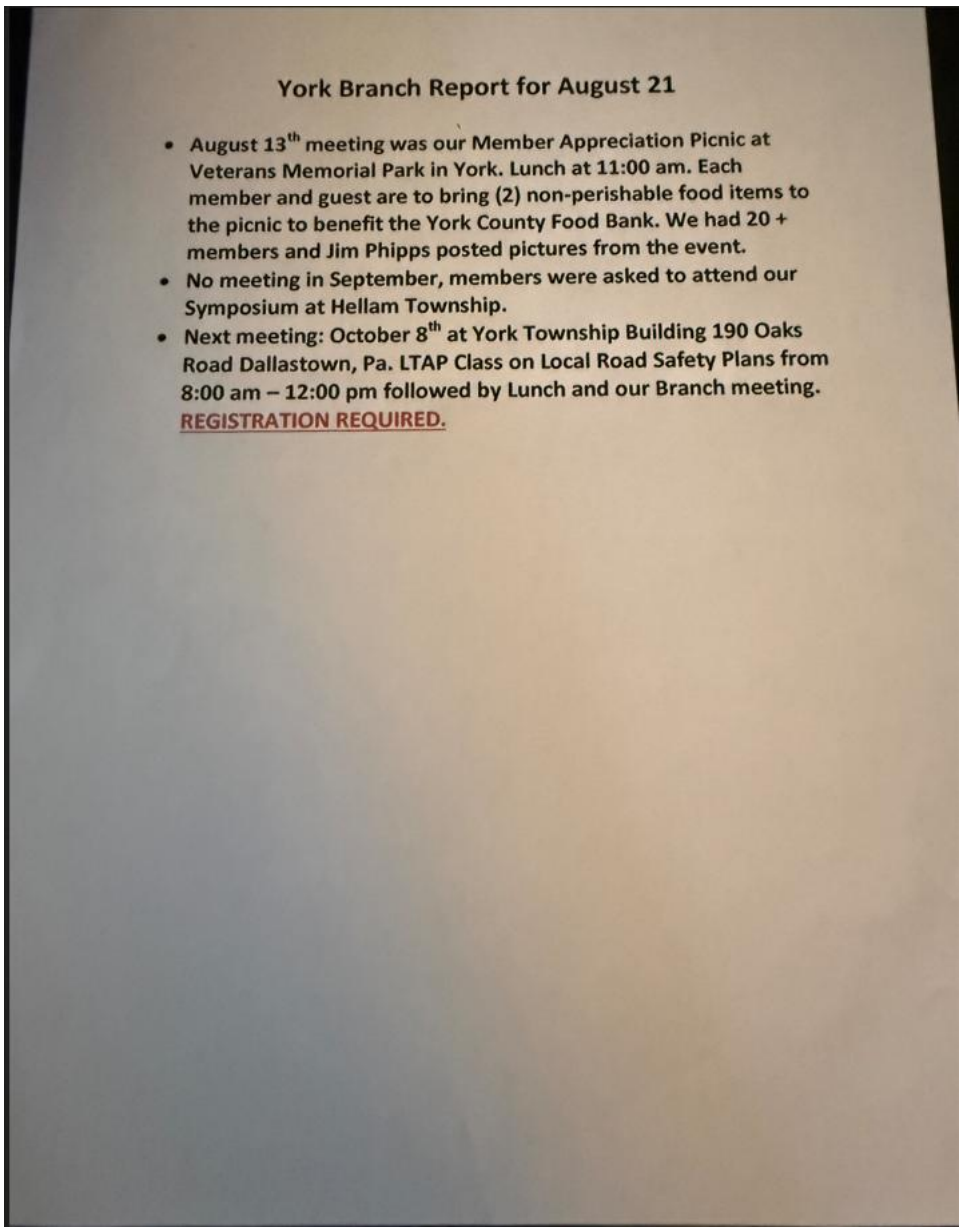
Lancaster Branch – NS

Golf outing yesterday
68 golfers
Great day
New faces
25th annual golf outing

Capital Branch – LC – BG reported

Haven't receive the figures from Bill Turner
No response yet
Successful golf tournament
Good Day
New Course for us
No activity this year
Winter Outlook – drone waiting for responses for October Meeting
KD – Need to revitalize because BG leaving and Bill Turner is leaving
How many people attended last meeting?
KD - Attended 7 or 8 attendees
Get more people from Hampden
Mostly business vendors and not muni
RK – New website we can send invitations from the website and help to increase attendance
RK - Can put together a broadcast list to send out to Managers
BG is going to resign from the board and the branch in November (verbal end of the year resignation). Do not want to hold office. Not just attend meeting.

York Branch – DB



York Branch Report for August 21

- August 13th meeting was our Member Appreciation Picnic at Veterans Memorial Park in York. Lunch at 11:00 am. Each member and guest are to bring (2) non-perishable food items to the picnic to benefit the York County Food Bank. We had 20 + members and Jim Phipps posted pictures from the event.
- No meeting in September, members were asked to attend our Symposium at Hellam Township.
- Next meeting: October 8th at York Township Building 190 Oaks Road Dallastown, Pa. LTAP Class on Local Road Safety Plans from 8:00 am – 12:00 pm followed by Lunch and our Branch meeting. REGISTRATION REQUIRED.

Standing Committees — Chair Plus

A. Audit Nothing (2 members) — Ron Jones & Jim Close

B. Nominating (3 members) — Maria White, Liz Cheeseman & George Schwarz

Nothing

We will plan to meet soon

Met July 17th and talked about potential nominees need to hold a meeting with Kay to solidify the awards process

C. Awards (3 members) Maria White, Liz Cheeseman & Kay Dohm
Narrowing down the candidates

Keep for reference:
BP reported free pins we can order and ordered what we needed to order of 5, 10, 20 and 25 years would like to honor anniversaries and invite them to dinner, no cost. 17 people
LC said 15 and above in increments. Still do the pins. Lifetime members. 20 years and retired. On website. $56 if retired but not lifetime. Look at website for more information.
Table from BAP. We all agree good idea and give out free pins just need to discuss who gets a free dinner at our annual meeting.

D. By-laws (3 members) Robin Kohler, Blaire Prough & Maria White

BP will resend to cmj4967@comcast.net he said he didn't receive. BP will send to all again.
JS & JP recommending staggered years. RK will amend and send to chapter resources.

E. Membership Engagement Committee Elizabeth Cheeseman & Maria White

Held a meeting In July

Kept for reference;
Planning a Public Works Director Round Table
Asked for everyone's feed back.
Net work get some sponsors
$40 ticket
Next Spring
Get discussion started
NS said they did a round table in the past
JM sounds good maybe smaller areas
Maybe by branch level
Collaboration with PA One Call UCCs and Coordinate PA
Coordinate with PA One Call Safety Days Breakout Room?

Winter Maintenance Program JM (see inside hand written folder)
Panel Discussion to discuss winter maintenance or whatever is pertinent

F. Education (3 members) Ed Kauffman, Neil Stoltzfus & Jeremy Miller
EK nothing this time
Has some freed up time coming
Please reach out now that through the weeds
Flagging already on the books

Ed Kauffman, Rettew
Safety Training Manager
Office: 717-516-7487
Cell: 717-760-9168
ed.kauffman@rettew.com
If anyone has any suggestions for me, please let me know. I would be glad to help out

G. Government & Professional Relations Jim Phipps

No Report Absent
MW added, below, a recent email which has links for more information if you have time to study before next meeting.

Hello Ambassadors…Fall is (almost) here,
Enjoyed catching up with those of you who were able to meet during PWX in Houston and thanks to all of you for serving as Advocacy Ambassadors!
This month's action/informational items along with an update for me on what is going on at your chapters:

1. If your chapter has upcoming events, and you would like Government Affairs to participate either in person, virtual, or by phone, please don't hesitate to let me know. We will work with our APWA ace (Jill Wilbeck) and your chapter to see if we can accommodate the request…don't be bashful. I am looking forward to attending the 2026 Oregon Chapter Fall Conference in Eugene at the end of the month.
2. If you, or your chapter, have an infrastructure project you would like considered for the Engineering and Public Works Roadshow, please let us know.
3. APWA Reporter Magazine "Public Visibility" writer Mark Shade is looking for unique and/or exemplary chapter advocacy stories. If your chapter or someone in your chapter is turning heads, let Mark know with an email to mshade@apwa.org.
4. APWA Immediate Past President Vic Bianes of San Diego, California will be providing opening remarks and APWA Government Affairs Committee

(GAC) member Mark Ray, Public Works Director for Burnsville, Minnesota will be presenting during a Cybersecurity and Infrastructure Security Agency (CISA) webinar on **Thursday, September 24 from 1pm-2:30pm ET titled "Building Community Resilience Through Cyber Hygiene**. Additional information on how to participate will be provided once available, **keep an eye out in the September 14 and/or September 21 Washington Report for updates**. This webinar is being held to kick off October which has been designated by the federal government as Cybersecurity Month.

5. Please put on your radar screen, **Wednesday, October 28 at 1pm APWA's member-wide "Public Works Are First Responders Town Hall".** Stay tuned for additional information on how you can participate in our third such town hall.

Reminder to refer your chapter leaders and members to the following APWA tools and to share the latest and greatest on social media:

1. APWA's IIJA Resource page
2. *APWA Washington Report*
3. @APWAGOVAFFAIRS on Twitter and LinkedIn
4. APWA on Twitter, LinkedIn, Facebook and Instagram
5. **Use APWA 50457 for text alerts**
6. Marty on Twitter at @APWAMarty or on LinkedIn at linkedin.com/in/marty34
7. Tell Your Story

***Please continue the following efforts and actions*:**

1. Reminding your chapter members to respond to APWA Government Affairs requests seeking comments or feedback on federal regulations or legislation (extremely important the public works share their expertise)
2. Encouraging your chapter members to respond to APWA Legislative Action Alerts – Members of Congress need to know that you are engaged
3. Help facilitate and look for opportunities for APWA Government Affairs to participate either virtually or in person at chapter events
4. Coordinating with your chapter leadership on opportunities to highlight member accomplishments
5. Coordinating with your chapter leadership on opportunities to submit information on events/gatherings/networking opportunities
6. Looking for opportunities to submit blogs, articles in chapter publications highlighting/emphasizing the importance of public works – these need not be long articles, even a few paragraphs can do the trick.

Thank you,
Marty

Marty Williams
Senior Government Affairs Manager

t: (202) 218-6732
e: mwilliams@apwa.org | w: www.apwa.org
a: 25 Massachusetts Ave NW, Suite 500A, Washington, DC 20001

Membership Blaire Prough

Total membership- 149

0 new members

1 expired members on individual membership
- Emailed on 08/03/2026
  - David Nilson

5 expired members on group membership
- Emailed on 08/03/2026
  - Ferguson Township
  - Americhem
  - Millersburg, PA
  - City of Harrisburg, PA- responded with not doing group anymore- they're individual.
  - Upper Leacock Township, PA

Knoebels-
14 members attending
55 total people
Invoice for food sent to Maria to provide to Jeremy Spicher

H. Newsletter and Outreach: ALL

6-19 BP cannot do this on her own
Newsletter over?
NS will talk with his
Golf outing fliers
Will get newsletter soon (sent out an email for NPWW accomplishments)
More to follow

I. Social Media: Liz Cheeseman

29 Followers
3 new in last 30 days!
Make sure to send stuff to LC!

J. Chapter Socials: Blaire Prough

10 members 4 people
Over 30 people coming to picnic**.**

K. Website: Robin Kohler

RK is working hard on this.
If the branches have updates to their meeting schedules or would like an event link created, please have them share the information with me, and I'll get it added to the site.

The Central PA APWA Symposium & Equipment Expo online registration site is live and will be the registration platform for the event. This includes signing up municipal employees, educational classes, vendors, sponsorship opportunities, etc. The event is available through both National's and our Central PA Chapter website and is easily accessible when searching for the "APWA Lightning Event Category" in the Event Type search box or scrolling through everything until you get to September events. That is an event type coding requirement of the Fonteva system, so it's a nuance that is unavoidable at this time. Otherwise, the direct link is: https://centralpenn.apwa.org/event/9-17-26-central-pa-apwa-symposium-equipment-expo/.

RK is also a member of the National Website Ad Hoc Committee, and this team will work with National and their website developer to improve/enhance the APWA.org website. While these changes might not have an immediate impact on the Chapter website, there will likely be trickle-down effects and considerations for the individual Chapter sites moving forward. My one-on-one meeting is scheduled later this month.

JP - Apple products will not populate sent to a friend
Need you national username and password
Must have user name and password
Concerns about not having a paper form
NS will talk with Robin

Electric vehicles –
Kristen Sable
BP will send it to us

Electric Construction Vehicles
Real world critiques
Possibly at symposium
(BP send to Bill Kiger or Ellen Kiger)

Couple new features and Fonteva
Event registrations and sponsorships
Need to get up to speed (RK you are doing fabulous! MW)

Robin is keeping the website updated, so please send any updates to her regarding events, board positions, etc.

L. Young Professionals (YP): Open

Looking for a new YP

EK has a coworker may be interested…
Can we look into membership choices?

Ideas for future YP:
Target Engineering Firms
JM said to reach out the National YP for a playbook
Trade shows, tech schools, and Brownfields

LC provided a link: Young Professionals Committee – American Public Works Association

M. Scholarship Committee: Liz Cheeseman, Chair, Bob Gardner & Kay Dohm
Newly Added
Sent out invite for mid-July
September 3rd meeting to include Maria

Technical and Other Reports Kay Dohm & Robin Kohler

a) 2026 Symposium
Thursday September 17th

Hellam Township
York County

Setup 9:00 a.m. on the 16th

Great to have the online registration
Kay spent a whole day signing up people
Some had info some said they didn't get it
1 more outside exhibitor
146 people
6-8 sponsors
70 Trench
21 Pesticides

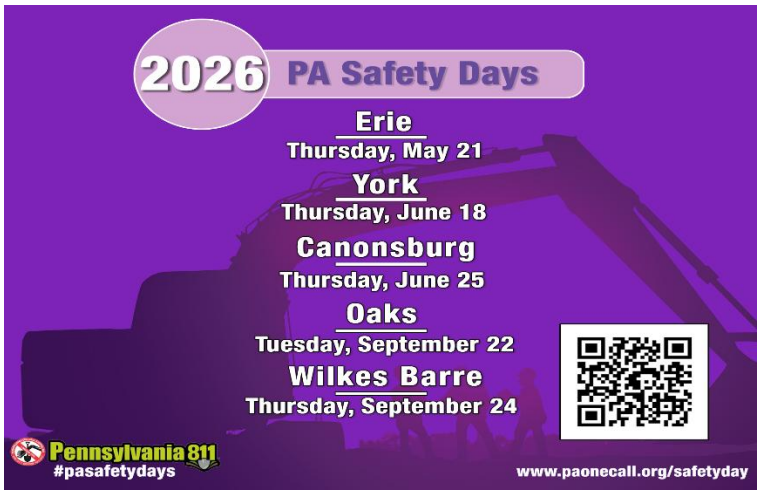
b) **Annual Membership Meeting** Robin Kohler, Maria White & Liz Cheeseman

Saturday November 7th
RK sent out a bunch of information and is already quite organized.
Presented the flyer
It is available on the website so form is available
There is a guest flyer for Mark Shade or Paul McElheney
Secretary of PennDOT
BG said there was someone from the TP and it was boring
Would like someone interesting
Paul McElheney Region 2 should speak
Invite the national President
Sent to the National Person (previously Teresa Hahn) to coordinate
JM will try with Paul
BG said we need to reach out the National Secretary
Ellery Parish is the Staff Liaison

c) **2026 May Trip** George Schwarz
Cancelled in 2026
Propose May 11, 2027 Army Depot
2027 – Proposing May 11 Army Depot

d) PA One Call Safety Days

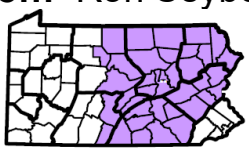
JP and DB will cover York and DB will cover Wilkes Barre



e) **State Transportation Innovation Council (STIC) Liaison:** Ron Seybert

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AMERICAN PUBLIC WORKS ASSOCIATION

American Public Works Association
Central Pennsylvania Chapter



To: American Public Works Association
Central Pa Exec Board

From: Ronald A Seybert, Jr., P.E.
Representative to State Transportation Innovation Council (STIC)

Re: July 23, 2026 STIC Business Meeting

Date: August 5, 2026

The Statewide Transportation Innovation Council (STIC) business meeting was held on July 23, 2026, at 10:00 AM at the PEMA Building in Harrisburg, PA. I was unable to attend the event and therefore unable to provide a one-page summary as usual; however, attached is the slide deck that was used at the meeting.

Note: 80 page document must be accessed from One Drive:
Attached is the July STIC Meeting Summary. I wasn't able to attend but wanted to provide the slide deck. Here is a link:

STIC Business Meeting Presentation 7.23.26.pdf

Other Business:
George Schwarz updated contact information ase533@comcast.net
Phone: 717-805-9390

Next Meeting:

No September Meeting
October 16th (same location)

Meeting Adjourned 12:49. Motion JM Seconded JS

Respectfully submitted,

Maria A. White
10/07/26
Revised 10/12/26