American Public Works Association
Central Pennsylvania Chapter

MINUTES
Executive Board
Friday, April 17, 2026
Marzonis
4925 Ritter Road Mechanicsburg, PA 17055
In Person and Virtual



Call to Order: Blaire Prough, President, called the meeting to order at 1139 a.m.

Pledge of Allegiance

Board Members Present: No Online Attendees

Blaire Prough (BP), Maria White (MW), Bob Gardner (BG), Neil Stoltzfus (NS), Robin Kohler (RK), Don Bortner (DB), Jim Phipps (JP), Jeremy Spicher (JS), Kay Dohm (KD), Ron Jones (RJ), Charlie Jones (CJ), Liz Cheeseman (LC) and Ed Kauffman (EK)

Absent: George Swarz (GS), Jeremy Spicher (JS), and Jim Close (JC)

Meeting Minutes:

March 2026 Executive Board Meeting Minutes were distributed for review.

Motion to Approve Meeting Minutes BG
Seconded CJ
Discussion None
All in Favor
No Opposed
Motion Carried

Treasurer's Report:
JS reviewed February and March bank reconciliation

FEBRUARY 2026 TREASURER'S REPORT
Central PA Chapter, American Public Works Association

SAVINGS ACCOUNT REPORT				
Balance as of 2/1/2026				$ 21,887.14
Income				
	Interest:	$ 4.20		
	TOTAL	$ 4.20		
Expense		$ -		
	TOTAL	$ -		
Balance as of 2/28/2026				$ 21,891.34
CHECKING ACCOUNT REPORT:				
Balance as of 2/1/2026				$7,086.91
Income				
	Interest	$ 0.54		
	TOTAL	$ 0.54		
Expense				
	Check #447 Knoebels Event Deposit	$ 200.00		
		$ -		
	TOTAL	$ 200.00		
Balance as of 2/28/2026				$6,887.45
Outstanding Obligations as of 2/28/2026				$ -
TOTAL				$6,887.45
SUMMARY				
9-Month CD06 Prev. Bal. $10,652.66		Interest	$ 30.63	$ 10,683.29
Saving Account:				$ 21,891.34
Checking Account:				$6,887.45
		Total:		$ 39,462.08

MARCH 2026 TREASURER'S REPORT
Central PA Chapter, American Public Works Association

SAVINGS ACCOUNT REPORT				
Balance as of 3/1/2026				$ 21,891.34
Income				
	Interest:	$ 4.65		
	TOTAL	$ 4.65		
Expense		$ -		
	TOTAL	$ -		
Balance as of 3/31/2026				$ 21,895.99
Note: 12 Month CD transferred on 4/17/2026 for $10,000.00				
CHECKING ACCOUNT REPORT:				
Balance as of 3/1/2026				$6,887.45
Income				
	Interest	$ 0.58		
	TOTAL	$ 0.58		
Expense		$ -		
		$ -		
	TOTAL	$ -		
Balance as of 3/31/2026				$6,888.03
Outstanding Obligations as of 3/31/2026				
	Check #450 Jan&Feb Board Lunches (Jeremy Spicher)			$ (358.05)
	Check #449 March Board Lunch (Kay Dohm)			$ (207.26)
	Check #448 Symposium Supplies (Lancaster Branch)			$ (1,883.00)
	TOTAL			$4,439.72
SUMMARY				
9-Month CD06 Prev. Bal. $10,683.29		Interest	$ 33.48	$ 10,716.77
Saving Account:				$ 21,895.99
Checking Account:				$6,888.03
			Total:	$ 39,500.79

cd as of today 10K 3.7%
JS going to scrap the credit card
Trying to get a debit card
Chapter and branches not using same institutions
Have not heard more from BoA
Headquarters has access to QuickBooks
Chapter is reconciled as of last year
Branches will want to give info to Jeremy first of May
JS said we qualify for PACE

Motion to Approve Treasurer's Report LC
Seconded JP
Discussion None
All in Favor
No Opposed
Motion Carried

Council of Chapters: No report from JM
LC does not have report this time

Old Business:

NS no update for flagger training
Need to get together with Ed Kauffman and discuss
Ed brought a resource packet to review
LTAP has some resources for developing flagger training – 170 pages of requirements
Ed provided physical copies of the program
Week of August 21st to go live
Need to update some of the email lists – lots of turnover in the area
Chapter Services is the main place to reach out – chapterresources@apwa.org

Liz talked to PennDOT. Willing to discuss a roadshow. Following up with Mike Reider on that
What is a road show? ASCE and ACEC trying to highlight large projects, separate budget big public relations project

JP said 83 project in York 950 million project would be good to look into for the road show. 10 year billion dollar bridge project. Road show wants completed or near completion projects

Kept in notes as placeholder - Need more discussion on switching the banking to Bank of America (BoA) as requested by National. It is voluntary at this time but may become mandatory in the future. A copy of the benefits was previously distributed to the Board. Note – We can get a credit card if we bank with BoA, as one benefit.

Vance Spicer Scholarship

Decided to start a Scholarship Committee LC Chair and members will be BG, KD and BP.
JP what will we get back?
Subcommittee will develop the criteria
Add Committee to our Chapter
Discussed different options for the amount of the scholarship and what we hope to realize from it.
Think about what actually needs a criteria
Talked about how trade schools are getting more popular
BG said to submit your ideas to the committee.

National Public Works Week (NPWW)
2026 NPWW Theme:
Rooted in Service, Powered by Community
JM will request a proclamation again from National.



NPWW 2026

May 17–23, 2026

This year's theme "Rooted in Service, Powered by Community" acknowledges that the roots of service run deep in public works. It's what has propelled public works innovations that have helped our communities evolve into places where people can lead lives of purpose and possibility. Some work—like building roads and bridges—is highly visible, while other public works contributions—like maintaining water and sewer systems—are sometimes hidden from view. Together, these efforts form the foundation of thriving communities, reminding us that every project, seen or unseen, powers the connection between service and the people it supports.

LC provided link: National Public Works Week (NPWW) - American Public Works Association

New Business:

YP in August or PWX – BP asked who we could send?
Ask Blaire to forward the email from Maureen Weber. If we don't send someone May 1st there is a process
LC reached out to Salena to try to get suggestions to bring in YPs. JS said look for Engineers and not the boots on the ground people so try to focus on that stakeholder group.
LC said to put out email blast to the members and see if there is any interest? BP will take care of that.

Multi-Factor Authentication due by June 1 2026 for Microsoft 365 Accounts – questions contact chapterservices@apwa.org.

Branch Reports:

Lancaster Branch – NS

Meeting last week main focus on golf outing
Amending banking access complete (MT Bank)
August 20th Golf Outing
Received check from sponsor for summer picnic
Automotive Coating
$600-$800 given

Capital Branch – LC

Meeting for the golf outing
Dodge City
PennDOT Branch meeting on the 15th 12 ppl

July 10th at Sportsman's
Need for 50 golfer plus
Moving it this year

York Branch – DB

17 members attended April 9th Meeting
May 8th York Golf Outing
9:00 a.m. Briarwood Golf Course
Shot gun starts at 10:00 a.m.
MW ordered golf balls from PA One Call
They will be sent UPS to Robin Kohler
July 9th On-site Manhole Lining Demo
August 13th Membership Appreciation Picnic
September 17th Central PA Symposium
October 8th Local Road Safety Plans
November 12th Short Span Bridge Expansion
December 10th Winter Weather Outlook

Standing Committees **Chair Plus**

A. **Audit Nothing** (2 members) Ron Jones & Jim Close
Complete per JS

B. **Nominating** (3 members) Maria White, Liz Cheeseman & George Schwarz
Nothing
We will get together and talk soon

C. **Awards** (3 members) Maria White, Liz Cheeseman & Kay Dohm
Nothing
Waiting on Nominating Committee
Reference Notes about APWA Legacy Service Memorial Award under New Business

Keep for reference:
BP reported free pins we can order and ordered what we needed to order of 5, 10, 20 and 25 years would like to honor anniversaries and invite them to dinner, no cost. 17 people
LC said 15 and above in increments. Still do the pins. Lifetime members. 20 years and retired. On website. $56 if retired but not lifetime. Look at website for more information.
Table from BAP. We all agree good idea and give out free pins just need to discuss who gets a free dinner at our annual meeting.

D. **By-laws** (3 members) Robin Kohler, Blaire Prough & Maria White
MW made the motion to accept the revision as shown and KD made a second. All in favor, no opposed and the motion carried.

JS & JP recommending staggered years. RK will amend and send to chapter resources.

E. **Membership Engagement Committee** Elizabeth Cheeseman & Maria White
LC and MW held a meeting to get things rolling

F. Education (3 members) Ed Kauffman, Neil Stoltzfus & Jeremy Miller

EK nothing this time

Ed Kauffman, Rettew
Safety Training Manager
Office: 717-516-7487
Cell: 717-760-9168
ed.kauffman@rettew.com
If anyone has any suggestions for me, please let me know. I would be glad to help out

G. Government & Professional Relations Jim Phipps

NPWW next week
Photo op of a presentation
Contacted York and others for proclamations
Sent in lots of emails to Marty Williams updating on progress of proclamations and other achievements
Narcan Kits
UPMC will do a Narcan
Stop the Bleed
LC CERT Training is good

H. Membership Blaire Prough

Total membership- 173
0 new members
4 expired members on individual membership
- Emailed on 04/13/2026
  - Charles Bubb
  - Jeremy Miller
  - Neil Stoltzfus
  - Ranee Buck

0 expired members on group membership
Knoebels-
7 members attending
26 total people

I. Newsletter and Outreach: ALL

Golf outing fliers
Will get newsletter soon (sent out an email for NPWW accomplishments)
More to follow

J. Social Media:

Liz Cheeseman

123 followers and 12 visitors
Make sure to send stuff to LC right away!

K. Chapter Socials: Blaire Prough

Member wants to bring 6 other employees
May need to pay a little extra for the meals
Handle as needed this year and next year revise the flyer in case this happens

L. Website: Robin Kohler

Couple new features and Fonteva
Event registrations and sponsorships
Need to get up to speed (RK you are doing fabulous! MW)

Robin is keeping the website updated, so please send any updates to her regarding events, board positions, etc.

M. Young Professionals (YP): Open

Looking for a new YP

EK has a coworker may be interested…
Can we look into membership choices?

Ideas for future YP:
Target Engineering Firms
JM said to reach out the National YP for a playbook
Trade shows, tech schools, and Brownfields

LC provided a link: Young Professionals Committee – American Public Works Association

N. Scholarship Committee: Liz Cheeseman, Chair, Bob Gardner & Kay Dohm
Newly Added

Technical and Other Reports Kay Dohm & Robin Kohler

a) 2026 Symposium
Thursday September 17th
Hellam Township
York County
Met with Road Master
Parking alongside church
Meeting April 28th

b) **Annual Membership Meeting** Robin Kohler, Maria White & Liz Cheeseman
NS & JS November 7th
Regarding Penn State: November 7th away 14th and 21st are home GAMES.

c) **2026 May Trip** George Schwarz
Cancelled
2027 – Proposing May 11 Army Depot

d) **PA One Call Safety Days**
JP and DB will cover York and DB will cover Wilkes Barre



e) **State Transportation Innovation Council (STIC) Liaison** Ron Seybert
Nothing new to report (April 3rd check email)
Note: MW did not find an April 3 email, need to circle back

Other Business:

Spring Trip Cancelled – Next Year Proposed May 11th Army Depot

Next Meeting:

June 19th Marzoni's (same location)

Meeting Adjourned 11:30 a.m.

Respectfully submitted,

Maria A. White
05/30/26