



American Public Works Association Central Pennsylvania Chapter

MINUTES

Executive Board

Friday, January 16th, 2026

Olive Tree Diner and Grille

743 Wertzville Rd. Enola, PA 17025

In Person and Virtual

Call to Order: Blaire Prough, President, called the meeting to order at 11:30 a.m.

Pledge of Allegiance

Board Members Present:

Blaire Prough (BP), Maria White (MW), Neil Stoltzfus (NS), Ron Jones (RJ), Jim Phipps (JP), Aaron Rugh (AR), Kay Dohm (KD), Charlie Jones (CJ), Don Bortner (DB), Jeremy Spicher (JS), Jeremy Miller (JM), Liz Cheeseman (LC), Robin Kohler (RK)(Virtual)

Meeting Minutes:

November 2025 Executive Board Meeting Minutes to include the APWA Central Pennsylvania Chapter 2026 Executive Committee list were distributed for review.

Motion to approve: JP

Seconded by: AR

Discussion: None

Motion carried

Treasurer's Report:

Jeremy Spicher reviewed the November and December 2025 report.

NOVEMBER 2025 TREASURER'S REPORT
Central PA Chapter, American Public Works Association

SAVINGS ACCOUNT REPORT

Balance as of	11/1/2025			\$	11,298.20
Income		CD 07 Dividend	\$	33.92	
		Interest	\$	2.32	
		TOTAL	\$	36.24	
Expense			\$	-	
		TOTAL	\$	-	
Balance as of	11/30/2025			\$	11,334.44

CHECKING ACCOUNT REPORT:

Balance as of	11/1/2025				\$3,370.71
Income		APWA National Membership Return	\$	541.02	
		Annual Dinner Registration	\$	855.00	
		Symposium Deposits	\$	5,075.00	
		Interest	\$	0.56	
		TOTAL	\$	6,471.58	
Expense		Check #440 Chapter Delegate COC Expenses Reimb.	\$	295.71	
		Check #441 Chapter Delegate COC Expenses Reimb.	\$	144.37	
		Check #442 October Board Lunch	\$	110.75	
		Check #443 Annual Dinner Expenses (VFW)	\$	1,575.45	
		TOTAL	\$	2,126.28	
Balance as of	11/30/2025				\$7,716.01
Outstanding Obligations		Check #444 Chapter Delegate COC Expenses Reimb. (JS)		\$	(1,302.71)
		TOTAL			\$6,413.30

SUMMARY

9-Month CD06	\$	10,583.69
9-Month CD07	\$	10,500.00
Saving Account:	\$	11,334.44
Checking Account:	\$	7,716.01

Total: \$ 40,134.14

DECEMBER 2025 TREASURER'S REPORT
Central PA Chapter, American Public Works Association

SAVINGS ACCOUNT REPORT

Balance as of	12/1/2025		\$	11,334.44
Income		CD 07 Dividend	\$	35.05
		Interest:	\$	2.41
		TOTAL	\$	37.46
Expense			\$	-
		TOTAL	\$	-
Balance as of	12/31/2025		\$	11,371.90

CHECKING ACCOUNT REPORT:

Balance as of	12/1/2025		\$	7,716.01
Income		Annual Dinner Cash Fundraising	\$	435.00
		Interest	\$	0.55
		TOTAL	\$	435.55
Expense		Check #444 Chapter Delegate COC Expenses Reimb. (JS)	\$	1,302.71
		Check #445 Annual Dinner Expenses (VFW) Balance	\$	400.00
		TOTAL	\$	1,702.71
Balance as of	12/31/2025		\$	6,448.85
Outstanding Obligations as of	12/31/2025		\$	-
		TOTAL		\$6,448.85

SUMMARY

9-Month CD06	\$	10,618.12
9-Month CD07	\$	10,500.00
Saving Account:	\$	11,371.90
Checking Account:	\$	6,448.85

Total: \$ 38,938.87

Motion to approve: JP
 Seconded by: NS
 Discussion:

JS asked if the board would like to reinvest or let the CD rollover. JP made a motion to reinvest for 2026 CJ seconded. Aaron asked if whole amount needs to be rolled over?

JS spoke about the credit card. So far we haven't been successful getting approval from National. BP mentioned if we switch to Bank of America we could get a credit card.

Question from MW, has the audit been submitted to National? Jeremy said no however, they are aware.

Motion carried

Old Business:

Flagger Training - do not have anything new per NS who volunteered to be the instructor. May need it to be run by National for the liability part. Robin did a bunch of research and gave it to JM. KD would like NS take it over. KD made motion and RK seconded.

Discussion:

Motion already made last year. NS doesn't feel like he can be complete in time for Lancaster but maybe later ones. Would the chapter be willing to fund whatever NS cannot get certified for? RK Motion to reimburse each of the branches up to \$2500 /branch for 2026 until NS gets certified. KD seconded.

Discussion: None

Motion Carried.

New Business:

The board wants to know more about the benefits of switching to Bank of America (BOA). Lancaster PNC, York has Truist, Capital Members 1st, and JS uses PSEU. Tabled until next meeting. BP will forward board the benefits.

Proclamation for Safe Digging Month for PA One Call - LC made motion and JP seconded (add all 37 counties to the proclamation) BP will execute the Proclamation as President.

National Public Works Week (NPWW) Can JP start the process for the Proclamations? Need Sample Proclamation from National

Open Board Positions

CJ will speak with Deb Hoag about her interest in the board position

Most Committee Chairs stayed in place except as noted in the Committee Reports

Branch Reports:

York Branch: DB

Don Bortner - President 717-577-7442 - bortnerdon@gmail.com

Chris Hamme - Vice President 717-292-3634 - chamme@dovertownship.org

Rick Fink - Secretary 717-324-1392 - rickster545@aol.com

Robin Kohler - Treasurer 717-580-9243 - rkohler@hrg-inc.com

2026 APWA York Branch Meetings and Events

January 8	No Meeting
February 12	<p>Geographic Information Systems (GIS) in Public Works</p> <p>11:00 am Quaker Steak & Lube 1411 Kenneth Rd, York, PA <i>James Meisenbach, GIS Group Manager</i></p> <p>A Geographic Information System (GIS) gives municipalities a powerful way to manage infrastructure by bringing critical data (water, sewer, roads, and more) into interactive maps and dashboards. Instead of juggling spreadsheets and paper records, GIS provides easy-to-use visual platforms that support planning, maintenance, and informed decision-making. Discover how GIS can help public works staff improve their workflows and better serve their communities.</p>
March 19	<p>Pesticides (Credit Course)</p> <p>9:00 am York Township 190 Oak Road, Dallastown, PA (courses) 12:00 pm York Township 190 Oak Road, Dallastown, PA (lunch/meeting) <i>Tim Abbey, Penn State Extension Educator</i></p> <p>If you're a Certified Pesticide Applicator and need continuing education credits, this session will provide you with core and specific category credits.</p> <p>REGISTRATION REQUIRED</p>
April 9	<p>Trenching Technology</p> <p>11:00 am Quaker Steak & Lube 1411 Kenneth Rd, York, PA <i>Hayden Parks, Trench Safety Specialist</i></p> <p>Working in trenches and excavations is among the most hazardous tasks in public works. The risks are real, but so are the solutions. Strict safety precautions and regulations exist to prevent accidents, protect lives, and keep projects moving safely. We'll examine the serious consequences of trench and excavation incidents, put the risks into perspective, and use this opportunity to strengthen a culture of safety within your team. Together, we can ensure every crew member goes home safely.</p>
May 8	<p>APWA York Branch Golf Outing</p> <p>9:00 am Briarwood Golf Club 4775 W. Market Street, York, PA</p> <p>Gather a team to compete in the annual York Branch golf outing. The 4-person scramble outing features prize holes, placement prizes, and more. Registration starts at 9:00 am with a shotgun start at 10:00 am.</p> <p>REGISTRATION REQUIRED</p> <p>Early Registration (by April 4): \$75 each or \$300 foursome Registration (after April 4): \$80 each or \$320 foursome Sponsorship opportunities are also available.</p>
June 18	<p>PA One Call Safety Days Event</p> <p>7:00 am York Expo Center - All Trans Memorial Hall 334 Carlisle Avenue, York, PA</p> <p>The conference provides a forum for Pennsylvania stakeholders to learn about safe digging. The conference begins at 7:00 am and ends at 1:30 pm with a keynote presentation before lunch. There are numerous educational sessions throughout the day promoting the protection of critical underground infrastructures. Presentations and demonstrations on safe digging procedures will be offered concurrently with the sessions. Pennsylvania 811 and its sponsors will provide a complimentary lunch for attendees. Audience: excavators, designers, project owners, facility owners, locators, public officials, emergency responders, and other excavation professionals.</p> <p>REGISTRATION REQUIRED</p> <p>Register at PA One Call's website: https://www.pa1call.org/</p>
July 9	<p>On-site Manhole Lining Demonstration</p> <p>11:00 am Dover Township Community Center 3700 Davidsburg Road, Dover, PA <i>Rusty Hesselschwardt, Advanced Rehabilitation Technology</i></p> <p>Extend the life of manholes, culverts & more w/polyurea for superior corrosion protection. Join us for an on-site manhole rehabilitation demonstration. More information to follow.</p> <p>REGISTRATION REQUIRED</p>

Revised 12/30/25

Lancaster Branch: NS

Lancaster meeting yesterday – NS did a roundtable on shared services a topic that came up a lot in his tenure in public works.

Capital Branch: LC

LC had some nominations. Had a December meeting. Working on a calendar for the year. PennDOT I-83 project to do road shows. Reaching out to Kevin Reader on the I-83 project. JM ask what is road show? Answer: ACEC and ASCE and have a showcase to highlight certain projects of importance Bring political experts together to highlight. I-83 already started MW suggested an idea to contact Larry Ditty who is the manager of relocation for PennDOT. Question: What would the financial responsibility be? Answer: LC will pull some information together. MW asked can we combine with the Spring Trip? Answer: No.

Standing Committees

Chair Plus

- A. Audit** (2 members) Ron Jones & Jim Close
2024 complete and 2025 waiting to do
- B. Nominating** (3 members) Maria White, Liz Cheeseman & George Schwarz
Nothing.
- C. Awards** Maria White, Liz Cheeseman & Kay Dohm
Nothing.
- D. By-laws** Robin Kohler, Blaire Prough & Maria White
Tabled until next meeting. The committee made some changes mostly to terms to allow the positions to be filled for 2 or more years and this will be shared at the next meeting.
- E. Membership Engagement Committee** Elizabeth Cheeseman & Maria White
Maria White added to the committee this meeting.
- F. Education** Jeremy Miller
Jeremy would like to find a replacement as Chair, however, he will stay until we do.
- G. Government & Professional Relations** Jim Phipps

1. Secured Proclamations or Declarations recognizing Nations Public Works Week from the following:
PAGovernor
PA Senate
PA House of Representatives
York County
York City
2. Sponsored 3 Flagger Training Re-Certification Classes
3. Held 3 Pesticide Re-certification Classes
4. Provided a PA State Police "Load Restraint" training class
5. Had manned booths at 2 Pa One Call Safety Days
6. Hosted the Annual Symposium & Equipment Show. Including 3 educational classes
Had approximately 350 attendees & 40+ vendors
7. Sponsored trip & tour of FBI Academy during National Public Works month
8. Donated over \$500 to the Relief Fund set up to help the families of the 2 shootings in York County that killed a total of 4 Police Officers in 2025.
9. Collected Toys for the Marines Corps. Toys for Tots annual event
10. Held Annual Meeting / Dinner in December & recognized Chapter members for their outstanding contribution during 2025. At this meeting we had 2 representatives from APWA National & our Regional Director in attendance.

JP asked about interest in Pennsylvania Association of Township Supervisors (PSATS)?
Board not interested for this year.

Info on Speed Act-

Search "US Congress, 2025 Speed Act"

The US Congressman is Congressman Lloyd Smucker

He represents the 11th Congressional District, which covers all of Lancaster County & the bottom half of York County. He also sits on the Congressional Appropriations Committee .

Letter from National Government Affairs gave JP a thank you for helping with Speed Act.

I hope you had a good weekend! As we close out the year, I just wanted to follow up regarding the Central Pennsylvania chapter's engagement on the [SPEED Act](#). The House has passed the bill with bipartisan support. Because of your guys' work, not only did APWA get our proposed amendment included in the final bill, but the Committee was also able to reach their goal of having organizations in every state supporting the bill.

The Senate now has the bill, and we will continue to work with them to keep up the momentum on NEPA and permitting reform.

Thanks again and keep an eye out in the Washington Report for more updates.

Best,

Leah Harnish

Government Affairs Manager 202-218-6727 lharnish@apwa.org

H. Membership

Blaire Prough

Total membership- 165

1 expired members on group membership

- Emailed 11/19/2025
 - Gregory Wilsbach- Borough of Middletown

0 expired members on individual membership

4 new members

- Emailed 11/19/2025
 - David Barber
 - Antoine Brown
 - Melissa Heist
 - Matthew Helwig

As of 12/19/2025

Total membership- 153

2 expired members on group membership

- Emailed 12/19/2025
 - Kyle Zeiber- City of Reading
 - Benjamin Powell- Lower Allen Township

3 expired members on individual membership

- Emailed 11/19/2025
 - Thomas Frey- EMAIL BOUNCED BACK
 - Robert Gardner
 - Jeremy Potter

4 new members

- Emailed 12/19/2025
 - Charly Forrest
 - Tyler Fairchild
 - Carol Godfrey- **do not add. Does not want to be a member- emailed 12/19/2025**
 - Safire Linares

As of 01/12/2026

Total membership- 154

3 expired members on individual membership

- Emailed 01/12/2026
 - Nathan Bragunier
 - Jon Dienst
 - Danielle Simoneaux

1 new member

- Emailed 01/12/2026
 - Anthony DeSalle

I. Newsletter and Outreach

Blaire Prough

Newsletter published beginning of March

J. Social Media

Liz Cheeseman

18 searches 12 page views, 120 total followers, and 4 new followers

K. Chapter Socials

Blaire Prough

Knoebels 9/12/26 – Pavilion B

\$200 Invoice to be paid, motion made by MW to pay and Seconded by LC, no discussion and motion carried.

L. Website

Robin Kohler & Bob Gardner (assisting)

Robin is keeping the website updated, so please send any updates to her regarding events, board positions, etc.

M. Young Professionals (YP)

Aaron Rugh

Working on reaching out to National YP group and planning to attend the PWX. Will be absent the next two (2) board meetings.

Technical and Other Reports

- a) 2026 Symposium
Nothing.

Kay Dohm & Robin Kohler

- b) Annual Membership Meeting

Robin Kohler, Maria White & Liz Cheeseman

Most liked location from last year. Need to work around Penn State schedule. CJ will share schedule when available.

- c) 2026 May Trip
Will discuss at next board. Unsure who is leading this venture for 2026.
- d) PA One Call Safety Days
JP will cover York and DB will cover Wilkes Barre



- e) State Transportation Innovation Council (STIC) Liaison Ron Seybert
Ron will stay the Liaison. JM made motion to keep and JS seconded. No discussion and Motion carried.

Other Business:

Delegate meeting postponed until next week. Delegates meeting is in Montreal. JM will attend.

Bill put forward for Emergency Responders.

Snow conference in Cleveland April 26-29.

Next Meeting:

Discussed moving meeting from February 20th to Friday February 13th everyone agreed.

Motion to Adjourn: JS
 Seconded by: CJ
 Discussion: None
 Motion carried

Respectfully submitted,

Maria A. White
 1-20-26