



American Public Works Association Central Pennsylvania Chapter

MINUTES

Executive Board

Friday, February 16, 2024 @ 11:30 am

Wertzville Diner (formerly Enola Family Restaurant)

743 Wertzville Rd, East Pennsboro Township (Enola), PA 17025

And

Microsoft Teams meeting

Join on your computer, mobile app or room device

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Meeting ID: 417 251 783 415

Passcode: EZ7Rnr

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[+1 347-918-4875,,215838447#](#) United States, New York City

Phone Conference ID: 215 838 447#

Call to Order: Elizabeth Cheeseman, President, called the meeting to order at 11:41am.

Pledge of Allegiance to the Flag: George Schwarz led the group in the pledge of allegiance to the flag.

Zoom Attendance

Deb Schneider

Maria White

In person Attendance

Ron Jones

Charlie Jones

Bob Gardner

Jeremy Spicher

Jim Close

Blaire Prough

George Schwarz

Don Bortner

Elizabeth Cheeseman

David Modricker

Ryan Scanlan

Sherri Chipppo

Jon Murray

Approval of Minutes for January 2024 executive meeting. **A motion was made by Ryan Scanlan to approve the minutes. A second was provided by Blaire Prough. The vote in favor was unanimous.**

Treasurers Report: Jeremy Miller reviewed handout of the Treasurer’s report for the month of January of 2024. Jeremy reviewed expenses and any outstanding obligations. Jeremy noted he did make a \$10,000 transfer to a 12 month CD making approximately 5%. There was much discussion regarding the Chapter paying for Branch officer’s national dues. **A motion was made by George Schwarz to pay the national dues in the amount of \$120.00 for one year for Neal Stoltzfus, Lancaster Branch Vice President. A second was provided by Ron Jones. The motion passed unanimously.** Discussion ensued regarding the Chapter’s position on paying dues. **A motion by George was superseded by a motion by Jerry which was superseded by a motion by Maria which was amended by Liz to review our current policy and amend the payment amount to be consistent with whatever the first-year national dues are at the time of membership application. A second was provided by Sherri and the vote in favor was unanimous.**

((Post note added by DJM for reference): The January 20, 2023 approved minutes reflect the following: “A motion was made by Jeremy that the Chapter provide funding for up to 10 each first year APWA memberships a year, to include Executive Board members, where the membership is not paid by the employer, and the applicant submits a written request to the Board, with any such further rules or guidelines that may be developed by the Membership Committee. A second to the motion was provided by George Schwarz. The motion passed unanimously”.

In addition, Blaire Prough on behalf of the Membership Committee emailed the following on February 16, 2024: The APWA Central Board will agree to pay up to ten (10) new member’s annual dues per year. All applications will be submitted to the Board, through the Branch President, to be reviewed by the Chapter Membership Committee, by the last business day in March. All applications will be reviewed, and applicants will be notified via email by the Chapter Membership Committee if they were approved for reimbursement by the last business day in April. Applicant will pay their membership fee to APWA and will be reimbursed by the Chapter Treasurer of the Board, with the appropriate receipt of payment. If the applicant has agreed to take a leadership position, such as President, Vice-President, etc., their application will take precedence over a general member’s application to waive membership dues. ~~This will apply to “Never Been a Member” Special Offer of \$115.00 USD for your first year (regularly \$229.00 USD).~~ This will apply to the current APWA membership rate.)

Monthly account balances are summarized below:

January	
12 mo CD	\$
13 mo CD	\$ 5,143.12
Savings	\$22,594.54
Checking	<u>\$ 1,238.83</u>
TOTAL	\$28,976.49

Council of Chapters: Representative’s Report: Sherri Chipppo reviewed a written report that she had provided by email. Highlights include: Dominic Longobardi named President Elect; Lisa Rapp’s memorial service is Friday February 16th and includes a Celebration of Life Livestream; March 4th deadline for national award applications; winter meeting to be held in Mystic, CT February 28th and 29th ; the next Winter Meeting will be all regions together in Kansas City in December; and monthly Chapter Leader Training continues through 2024. The calls are one hour long and will be held on the second Monday of every month at 1:00–2:00 p.m. ET.

Old Business: Nothing to Report (NTR)

New Business: Nothing to Report (NTR)

Standing Committees

- a. Audit (2 members) Ron Jones plus Jim Close – working on 2023 audit
- b. Nominating (3 members) Ryan Scanlan plus George Schwarz and Jeremy Miller - NTR
- c. Awards
 - 1. (PACE) Jeremy Miller – need a national nomination to submit the PACE award application
 - 2. Membership meeting awards - Kay Dohm plus Sherri Chipppo - NTR
 - 3. Other National Awards – need nominations, various suggestions provided
- d. By-laws - David Modricker - NTR
- e. Diversity - Elizabeth Cheeseman plus Deb Hoag - NTR
- f. Education - Jeremy Miller – checking into fuel station operator certification, Liz commented on Trucks on Local Roads training at symposium, upcoming webinar April 2nd PWEA/PMAA/APWA
- g. Government & professional relations - NTR
- h. Membership - Maria White – no info from National on current membership, website in testing
- i. Newsletter and Outreach - Ryan Scanlan – obtained another sponsor – Pa One Call
- j. Chapter Socials - Blaire Prough – suggestions include: Sept 14 Knoebles, \$250 deposit, pavilion reservation, \$12 plus tax per person need 100 people, sponsors invited, Senator's game \$11 for outfield seating, \$36 for home plate seating, April 6, 20 May 4, 18, 27
- k. Young Professional - Blaire Prough – National involvement, Pa One Call YP meeting March 4th

Technical and other Reports

- a. May membership meeting – discussed Giant Center (George), have not heard from contact for Hershey Park, airport (Don), UPS (Don), Turnpike EOC (Sherri)
- b. 2024 Symposium – Elizabeth – working on location and classes
- b. Annual Membership Meeting – Sherri - Nov 23rd
- c. STIC liaison – Ron Seybert

Branch Reports:

Lancaster - NTR

Capital - Jon Murray – met at Hampton Township, next meeting April 10th bus station CAT building, golf June 20th Eagle's crossing

York - Don Bortner – February 8th York Water Company speaker, Liz swore in officers, March 27th next meeting

Next Meeting: March 15 at 11:30am at Wertzville Diner

Other Business: Charlie noted he is working for McCarthy Engineering in Wyomissing PA

Adjourn: With no further business, the President adjourned the meeting at 12:55pm.