



American Public Works Association Central Pennsylvania Chapter

MINUTES

Executive Board

Friday, June 16, 2023 @ 11:30 am

Enola Family Restaurant
743 Wertzville Rd, Enola, PA 17025

And

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 245 941 259 778

Passcode: FQ9LQv

[Download Teams](#) | [Join on the web](#)

Call to Order: Ryan Scanlan, President, called the meeting to order at 11:40 am.

Pledge of Allegiance to the Flag: Ryan Scanlan led the group in the pledge of allegiance to the flag.

Attendance In person

Jeremy Miller

Sherri Chippo

Ron Jones

Charlie Jones

George Schwarz

Jim Close

Liz Cheeseman

Ryan Scanlan

Kay Dohm

Jon Murray

Attendance Remote

Bob Gardner

Robyn Ennis

Organizational Business: Nothing to report (NTR).

Approval of Minutes for April, 2023. **A motion was made by Sherri Chippo to approve the minutes. A second was provided by Liz Cheeseman. The vote in favor was unanimous.**

Treasurers Report(s) Jeremy Miller provided handouts of the April Treasurer's report. Jeremy reviewed expenses for the last month and outstanding obligations. Audit due at the end of the month. Jeremy to reach out to Branch treasurers. A motion was made by George Schwarz to approve the Treasurer's report. A second motion was provided by Jim Close.

Council of Chapters: Sherri Chippo provided the Representative's Report. She informed the board that there was no meeting with regional. Council of chapter meeting was June 13. The in-person region meeting will be in December/January. There won't be a Chapter Leadership Meeting this December. The Council of Chapters is working on deciding how they are moving forward with the Leadership and Regional meetings. PWX meeting cover cost for council of chapter meeting. **Ryan made a motion to cover the delegate meeting, not all PWX in the amount not to exceed \$1,500. George seconded the motion. The vote was in favor was unanimous.**

Old Business:

- a. May Membership Trip Recap - It was a great trip!

- b. Status of new booth, storage of booth – Elizabeth and Kay want to make sure there is a process to keep the booth and other components together. Maria has booth until September Pa One Call. Ryan will make sure it gets back to storage at Hampden Township. **Sherri will be in charge of the booth access. George made a motion to dispose of the old display. A second was provided by Kay. The vote in favor was unanimous.**

New Business:

Ryan Scanlan

Standing Committee Reports

Chairs

- a. Audit - Ron Jones and Jim Close provided an update that the 2022 audit is complete and the 2023 audit will be starting.
- b. Nominating - George Schwarz informed the board that an email will be going out.
- c. Awards – NTR
Jeremy Miller
- d. By-laws - NTR
David Modricker
- e. Diversity - Elizabeth Cheeseman Shared the information on the book “Say the Right Thing” by Kenji Yoshino and David Glasgow.
- f. Education - NTR
Jeremy Miller
- g. Government & professional relations - Jim Phipps – NTR – Elizabeth provided an update on PFAS.
- h. Membership – see attached report
Maria White
- i. Newsletter and Outreach Ryan Scanlan - Elizabeth gave an update that the Linked account has 24 followers. Continue to send information so it can be posted on LinkedIn.
- j. Chapter Socials - NTR
Blair Prough

Technical and other Reports

- a. 2023 Symposium - Kay Dohm and Elizabeth Cheeseman – Received deposit for the symposium. Checks will be dropped off for Jeremy Miller to deposit since he had to leave early from the meeting. There will be 2 classes and 1 demonstration on manhole risers. We are working on reserving tables and chairs, toys for tots is taken care of and sponsor boards may be at Lancaster Truck Bodies.
- b. Annual Membership Meeting on Nov 4th Sherri Chipppo informed us that it will be held at the West Shore Elk.s
Sherri Chipppo
- c. STIC report - NTR
David Modricker for Ron Seybert
- d. Chapter Website - Bob Gardner informed the board that the new website will be launching in 3 weeks on 7/12.

Branch Reports:

| | |
|---|-------------|
| Lancaster | Robyn Ennis |
| Capital – Pennsy Supply Quarry tour summary | Jon Murray |
| York – see attached report | Don Bortner |

Upcoming Events:

Lancaster Branch July 20th Picnic at Longs Park at 11am.

Next Meeting Date and Location: August 18 at Enola Family Restaurant

Other Business:

George Schwarz mentioned the accident of the beer cart at Blue Mt. Golf Course at Hole 15 and emphasized the need for safety on the golf carts and beer cart. APWA insurance for special events was reminded.

Adjourn



David J. Modricker
APWA Central Pa Chapter Secretary