



## **American Public Works Association Central Pennsylvania Chapter**

### **Minutes**

Executive Board

Friday, April 21, 2023 @ 11:30 am

**Enola Family Restaurant**  
**743 Wertzville Road, Enola, PA 17025**

And

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 245 941 259 778

Passcode: FQ9LQv

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**Call to Order:** Ryan Scanlan, President, called the meeting to order at 11:35am.

**Pledge of Allegiance to the Flag:** Ryan led the group in a pledge of allegiance to the flag.

### **Attendance in Person**

George Schwarz

Ryan Scanlan

Sherri Chippo

Charlie Jones

Kay Dohm

Jim Close

Elizabeth Cheeseman

Sam Garman

Jon Murray

Maria White

Jeremy Miller

Ron Jones

### **Attendance Remote**

David Modricker

Robyn

**Organizational Business:** Nothing to report (NTR).

**Approval of Minutes** for March, 2023. **A motion was made by Kay Dohm to approve the minutes. A second was provided by George Schwarz. The vote in favor was unanimous.**

**Treasurers Report(s)** Jeremy Miller provided handouts of the February and March Treasurer's reports. Jeremy reviewed expenses for last 2 months and outstanding obligations. The Treasurer transferred \$10,000 to CD to be reflected in the next month report. Treasurer to transfer an additional \$5,000 into a 6 month CD. Jerremy is preparing a statement for National why a 1099 is not necessary and will report further at a future meeting. **A motion was made by Sherri Chippo to**

**approve the Treasurer's report. A second was provided by Ryan Scanlan. The vote in favor was unanimous.** Below find an account summary for the months of February and March 2023:

February

Saving Account:	\$21,523.54
Checking Account:	<u>\$ 4,814.91</u>
Total:	\$26,338.45

March

Saving Account:	\$21,532.68
Checking Account:	<u>\$ 4,723.74</u>
Total:	\$26,256.42

**Council of Chapters Representative's Report** - Sherri Chippo provided a hand out and electronic report. Sherri discussed the Council of Chapters onboarding, the timing of delegate meetings and if they will be in person or remote or hybrid. The Council of Chapters Representatives are seeking topics for focus group meetings, started a quarterly regional phone call for chapter treasurers, and advocacy ambassadors are seeking input. PWX registration is now open. David Modricker noted a willingness to organize a chapter dinner for those going to PWX in San Diego if desired. Charlie Jones noted the nominating process is underway for the Board of Directors. **A motion was made by George Schwarz to nominate Charlie Jones for the position of Technical Director Environmental Manager. A second was provided by Maria White. The vote in favor was unanimous.** Ryan Scanlan noted his participation on the nominating committee for regional director. Dominick Longobardi was nominated for Region II.

**Old Business:**

- a. May Membership Trip- Ryan Scanlan provided an update on the trip noting that parking at the job trailer is limited but available and that car pooling is requested. Drinks and snacks are being organized by Maria and Ryan.

**New Business:** Nothing to Report (NTR).

**Standing Committee Reports**

- a. Audit: NTR
- b. Nominating: NTR
- c. Awards: NTR
- d. By-laws: NTR
- e. Diversity: NTR
- f. Education: Jeremy is working with Sam Garman to do a one- or two-day work zone safety course. He is also working on a local confined space training class. Ryan discussed with Sam Garman the possibility of a one-day technical training class on traffic signals followed by a networking/social hour.
- g. Government & professional relations: NTR
- h. Membership: Maria White provided a verbal and written report indicating 166 total members and 7 new members. Ryan noted that the chapter has 24 new members since this time last year and numbers still climbing.
- i. Newsletter and Outreach: Ryan Scanlan sent out the newsletter on 4/20/23. Ryan has received a lot of positive feedback. Elizabeth created a LinkedIn page for APWA Central Pa Chapter.
- j. Chapter Socials: See above. The committee is trying to combine a social with a training session.

**Technical and other Reports**

- a. 2023 Symposium: Kay Dohm noted the symposium will be located at York Township. The committee is looking for a 2024 venue in Lancaster. Kay is meeting with York Township on 4/21/23 to discuss this year's event. The event will be held on September 21<sup>st</sup>. Seeking a training course on a sewer or water topic. Charlie and Elizabeth provided some suggestions.
- b. Annual Membership Meeting: Sherri provided some positive comments on the energy of the committee. Sherri booked the West Shore Elks Club for November 11<sup>th</sup>. Current cost estimate is \$41.30/person all in with a suggested ticket cost of \$50 per head. Sherri discussed the topic of a cash bar or sponsored bar. Ryan Scanlan will confirm a verbal commitment by A&H to sponsor the bar. **A motion was made by Sherri Chipppo to book the event on November 11<sup>th</sup> at the West Shore Elks Club. A second was provided. Discussion followed about having the event on November 4<sup>th</sup> as decided by the Board at the January meeting. The motion passed with 11 votes in favor, 2 votes opposed, and 1 abstained from voting.**
  - c. STIC report: NTR
  - d. Chapter Website: Ryan noted that Bob Gardner continues to work on transitioning from the chapter's old website to the new website. Ryan and Jim Phipps attended chapter leader training on the subject.

**Branch Reports:**

Lancaster: Kay Dohm reported 60 people attended 2 classes on flagging, and there will be a May 3<sup>rd</sup> meeting with PaOne Call.

Capital: Jon Murray is doing well. The golf outing is scheduled for June 22<sup>nd</sup>

York: Kay noted the last meeting was April 13<sup>th</sup> with 17 in attendance.

**Upcoming Events:**

**Next Meeting Date and Location:** August 18<sup>th</sup> with location TBD.

**Other Business:**

**Adjourn**



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David J Modricker  
APWA Central Pa Chapter Secretary