



## **American Public Works Association Central Pennsylvania Chapter**

### **MINUTES**

Executive Board

Friday, February 17, 2023 @ 11:30 am

Enola Sportsman's Association

290 Pine Hill Road, East Pennsboro Township, PA, 17025

And

Microsoft Teams meeting

**Call to Order:** Ryan Scanlan, President, called the meeting to order at 11:38am.

**Pledge of Allegiance to the Flag:** George Schwarz led the group with a pledge of allegiance to the flag.

#### **Board members present in person**

George Schwarz

David Modricker

Jeremy Miller

Jim Phipps

Kay Dohm

Jim Close

Elizabeth Cheeseman

Ron Jones

Sam Garman

Maria White

#### **Board members present via ZOOM**

Ryan Scanlan

Robyn Ennis

Bob Gardner

#### **Organizational Business:**

- A. Ryan provided an update on the Spring Membership Meeting (Trip). He confirmed that we can tour Penn State West 1 and West 2 Engineering Buildings recently constructed and perhaps the Lasch football training facility. The trip is planned for May 23, 2023 with a possible 10am start at Penn State. Ryan will work on a flyer. Board members are welcome to let others know if the event and solicit interest. Transportation will be on your own.

**Approval of Minutes** for January, 2023 executive meeting: **A motion was made by Jeremy Miller to approve the minutes. A second was provided by Elizabeth Cheeseman. The vote in favor was unanimous.**

**Treasurers Report(s)** Jeremy Miller provided the Treasurer's Report for the month of January, indicating the account balances and outstanding obligations. Jeremy noted the interest rate for a

Certificate of Deposit. **A motion was made by Ryan Scanlan to move \$15,000 to a bond (CD) at PSECU. A second was provided by George Schwarz. The vote in favor was unanimous.** The group discussed the pros and cons of adding additional person(s) as signatories on the accounts. **A motion was made by Jim Close to approve the Treasurer's report. A second was provided by Kay Dohm. The vote in favor was unanimous.** Below find an account summary for the month of January 2023:

January	
Saving Account:	\$21,515,29
Checking Account:	<u>\$ 8,639,95</u>
Total:	\$30,155,24

**Council of Chapters Representative's Report:** None.

**Old Business:**

- a) The group discussed the venue for the November 4, 2023 annual membership meeting. Ryan noted that the Colonial Golf and Tennis Club will reduce the room rental from \$500 to \$300. Jim suggested we contact the Colonial and have them hold the room for us for that evening as there is no deposit. The group discussed other venues. Jim and others will continue to search for a venue.

**New Business:**

- a) Add Bob Gardner to the Board email list and provide agendas and a copy of the bylaws.
- b) Maria White noted Pa One Call will allow complimentary booth space at certain events. Maria and Blaire can assist with booth set up if others can get the booth there and attend the booth. Ryan is interested in a booth set up at the September 14th event in State College from 7am to 11am. There is interest in the York event. Jeremy may be able to assist with booth transport and attendance at the May 18<sup>th</sup> event in Allentown. It was noted that the PSATS event is April 23 – 26<sup>th</sup>.

**Standing Committees**

- a. Audit - Ron Jones stated the 2022 audit is underway.
- b. Nominating – George noted there is a vacancy for the 2023 President-Elect position. Ryan Scanlan indicated an interest in serving.
- c. Awards (PACE) – Jeremy discussed the timelines for various awards, and it was suggested that David Modricker apply for a top 10 public works director award. David suggested it might be a better idea after the FTPW gains accreditation.
- d. By-laws – Nothing to Report (NTR)
- e. Diversity - NTR
- f. Education - Jeremy Miller led a discussion on various training opportunities such as confined space, flagger, work zone and associated costs. The group discussed various groups training interests. Jeremy is looking into a 2 day work zone training class.
- g. Government & Professional Relations - Jim Phipps provided copies of Senate Bill 359 which includes language regarding price adjustments for construction material cost increases.
- h. Membership – Maria White started calling delinquent and dropped members to inquiry why they were no longer members. Most were first year and only one-year members that perhaps did not find the value of membership. Maria suggested calling new members and making them aware of member benefits and introducing them to others. Maria started the application form for interested new members needing financial support for the first year.
- i. Newsletter and Outreach - Ryan Scanlan reminded folks to send him newsworthy stories for the next newsletter to be released in April.
- j. Chapter Socials - NTR

### Technical and other Reports

- a) May membership meeting – reported above under Organizational Business.
- b) 2023 Symposium – Kay is waiting to hear from East Lampeter to confirm the symposium location on September 21<sup>st</sup>. **Jim Phipps made a motion for the Chapter to make an up front payment to Kay Dohm in the amount of \$500 for future symposium expenses. A second was provided by George Schwarz. The vote in favor was unanimous.**
- c) Annual Membership Meeting – discussed above under Old Business.
- d) STIC liaison – NTR

### Branch Reports:

Lancaster: Kay Dohm noted a Pa One Call rep will provide a presentation at the March meeting. The branch is considering meeting 4 times a year. The branch is hosting a flagger training class on March 30<sup>th</sup>.

Capital: Bob Gardner indicated the April branch meeting will be in Camp Hill. Kudos were given to Bob Gardner for hosting the last branch meeting at a great location (HIA).

York: The February meeting was held at the York County 911 Center and a County Director provided a presentation. A pesticide class will be taught on March 8<sup>th</sup> by a Penn State Extension Educator.

**Next Meeting: March 17<sup>th</sup> at Enola Sportsman's Club**

**Other Business:** NTR

**Adjournment:** With no further business, the President adjourned the meeting at approximately 1:50pm.



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David J. Modricker  
Secretary, APWA Central Pa Chapter