



American Public Works Association Central Pennsylvania Chapter

Meeting Minutes
Executive Board

Friday, October 20, 2023 @ 11:30 am

Enola Family Restaurant

743 Wertzville Rd, East Pennsboro Township (Enola), PA 17025

And

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 245 941 259 778

Passcode: FQ9LQv

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Call to Order Ryan Scanlan, President called the meeting to order at 11:47am

Pledge of Allegiance to the Flag: Ryan Scanlan led the group in the pledge of allegiance to the flag.

Zoom Attendance and In person Attendance **Roll Call**

Ryan Scanlan

Attendance in person: Ryan Scanlan, Ryan Calhoun, John Murry, Jeremy Miller, Charlie Jones, Jim Close, Kay Dohm, Jim Phipps, Bob Gardner, Maria White, Blaire Prough, Sherri Chippo, Robyn Ennis, Elizabeth Cheeseman

Attendance Remote: None

Organizational Business:

Ryan Scanlan

Ryan reported that Mark Shope of the APWA Reporter would be doing an interview with Ryan, Sherri, and Elizabeth

Shri Shared information on the website

Jim Phipps provided updated that he sent photos to Ambassador meeting Symposium

Approval of Minutes for August, 2023

Ryan Scanlan

Motion made by Jim Phipps and seconded by Jim Close. The motion passed unanimously.

Treasurers Report(s) for June thru September

Jeremy Miller

Ryan Scanlan asked Jeremy Miller about the Depositing of checks current process and having the president and president elect be able to deposit checks in addition to the Treasurer via an electronic banking app. Jeremy said it would be too much to track and it would be easier for him to continue to deposit checks on a monthly basis as he currently does.

Ryan asked about a debit card for the Chapter. Jeremy said he has started the process of getting a card. A discussion on having a Chapter credit card in addition to a debit card followed. Also, the ability to accept credit cards for the registration of events. No motions were made with regard to credit cards.

A Motion was made by Jim Close to approve the treasurer report and seconded by Bob Gardner.

Council of Chapters: Representative's Report

Sherri Chippo

Sherri's update was that APWA is working on a strategic plan that will focus on visibility, DEI, workforce, new association management software, and that winter meetings will be Regions (Feb/March 2024) in Rhode Island. Elizabeth is interested in attending the meeting.

Old Business:

New Business:

Ryan Scanlan

- a) Discussion of debit card or electronic banking

Standing Committee Reports

Chairs

- a. Audit Ron Jones and Jim Close
- b. Nominating (Maria White unable to accept President Elect 2024 position)
George Schwarz, Jeremy Miller, and Deb Hoag
- c. Awards (Harry Bisco, Scott Gibson awards) Jeremy Miller
- d. By-laws - NTR David Modricker
- e. Diversity – Requested to get APWA emails. Elizabeth Cheeseman/Deb Hoag
- f. Education Jeremy Miller

Jeremy is working on 4hour classes in 3 locations on ADA compliance, Stormwater maintenance and have them in the spring/fall 2024 with Donuts and lunch.

Also, LTAP classes

- g. Government & professional relations Jim Phipps
- h. Membership – Annual Meeting posted on LinkedIn. NTR Maria White

Question came up by Kay – Can Branches or Chapters pay for the 1st year. Bylaws need to be checked and check with National.

- i. Newsletter and Outreach Ryan Scanlan
- j. Chapter Socials - Blaire Prough

Technical and other Reports

- a. 2023 Symposium recap Kay Dohm and Elizabeth Cheeseman
 - 1. Authorize up to \$300 for Kay to expense for Symposium. Jeremy made the motion and seconded by Jim Phipps. The vote was in favor was unanimous.
 - 2. 2024 Symposium is tentatively scheduled at East Hempfield Township on the 3rd Thursday in September.
- b. Annual Membership Meeting on Nov 11th (sign for bar sponsor) Sherri Chipppo
- c. STIC report - NTR David Modricker for Ron Seybert
- d. Chapter Website Bob Gardner
 - 1. APWA National is having issues transitioning the website.

Branch Reports:

- Lancaster Robyn Ennis
August Golf outing \$200 per year Oct 26th meeting, and 12/20 is the weather meeting
- Capital Jon Murray
Meeting has been rescheduled for 11/8, weather meeting is 12/13
- York – see attached report Don Bortner

Upcoming Events:

Next Meeting Date and Location: November 11th at 5:00pm – 6:00pm West Shore Elks Club

Other Business:

Annual Dinner

- Sponsor is A&H Equipment – Bar
- Speaker – Rep Sheryl Delozier. Dominic Longobardi will not be able to attend. Sherri Chipppo to give Delegate/ National Perspective.
- Contract is for 40 people
- Need more sponsors for appetizers
- Awards

50/50 – Jim Close and Maria White volunteered
Baskets from the following: Lancaster truck Bodies, Bob Gardner, PA One Call, need more baskets

Prayer – Bob Gardner

Oath – Charlie Jones

Registration – George and Maria

Kay asked if Don Bortner could keep the APWA Booth items and Symposium. That was approved. Need to get the TV from Jeremy Miller.

Adjourn – Motion to adjourn made by Elizabeth Cheeseman and seconded by Blaire Pough. All in favor for adjournment.



David J Modricker
APWA Central Pa Chapter Secretary