



American Public Works Association Central Pennsylvania Chapter

MINUTES

Executive Board

Friday, August 18, 2023 @ 11:30 am

Enola Family Restaurant

743 Wertzville Rd, East Pennsboro Township (Enola), PA 17025

And

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 245 941 259 778

Passcode: FQ9LQv

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Call to Order : Ryan Scanlan called the meeting to order at 11:42am.

Pledge of Allegiance to the Flag: Ryan Scanlan led the group in the pledge of allegiance to the flag.

Attendance in Person:

Ron Jones
Jim Close
Maria White
Bob Gardner
Don Bortner
Elizabeth Cheeseman
Ryan Scanlan
David Modricker
John Murray
Jim Phipps
Charlie Jones
Sherri Chippo

Attendance Remote:

None in attendance via Zoom

Organizational Business:

- a) Ryan led a discussion regarding who should be established for the WordPress, Fonteva and Office 365 accounts. Discussed were the President, Delegate, Treasurer, and Web Manager. Ryan will respond to National. Email addresses will likely be "position".centralpa@apwa.org using national domain.
- b) Ryan led a discussion regarding the absence of certain Directors. David Modricker referenced section 12 of the APWA Central Pa Bylaws, and as such **David Modricker made a motion to declare the office held by Hunter Grow as vacant and remove him as a Director. A second was provided by Jim Phipps. The vote in favor was unanimous.**

Approval of Minutes for June, 2023: A motion was made by Sherri Chipppo to approve the minutes. A second was provided by Charlie Jones. The vote in favor was unanimous.

Treasurers Report(s) tabled Jeremy Miller was not present and the matter was tabled.

Council of Chapters: Representative's Report Sherri Chipppo emailed her report to the group and provided a verbal report at the meeting. There is a new ticket system to track inquires from Chapters to National overseen by Jill, Reports can be automated. APWA PWX is nearing record level registration. The third quarter council minutes will spotlight region 2. Monthly regional meetings were discussed. The region 2 dinner at PWX was discussed. Events at PWX are noted in Sherri's written report. Sherri reminded the group about tools for chapter leaders and info now communities, and monthly chapter leader training offered remotely.

Old Business: None

New Business:

Ryan Scanlan

- a) Bob Gardner discussed access to the new chapter web site which is up and running. Bob reviewed the website layout found at <https://centralpenn.apwa.org/>

Standing Committee Reports

- a. Audit - NTR
- b. Nominating – David Modricker reported that George Schwartz is working on the nomination slate for 2024. There is currently 1 vacancy. George's air flight was delayed and at the time of the meeting George was stuck in Kansas City.
- c. Awards - NTR
- d. By-laws - NTR
- e. Diversity – There was discussion about communicating with National and discussing the goals of this committee
- f. Education - NTR
- g. Government & professional relations – The group discussed recognizing a local legislator at the annual dinner. Liz provided information regarding potential grants to upgrade stormwater and sewer infrastructure https://www.epa.gov/newsreleases/biden-harris-administration-announces-50-million-available-grants-upgrade-stormwater?utm_campaign=GR-2023-8-18-TWiW%20Email%20Short&utm_medium=email&utm_source=Eloqua
- h. Membership – Maria noted that new membership reports can't currently be generated, and Ryan will coordinate with Maria regarding generating reports.
- i. Newsletter and Outreach – Newsletter publication is planned for Sept/Oct. Send pertinent info to Ryan Scanlan.
- j. Chapter Socials - NTR

Technical and other Reports

- a. 2023 Symposium – Set for Sept 21st. Need payment to caterer by end of August to get discount. Need to go through National to get insurance for the event. **A motion was made by Elizabeth Cheeseman to pay B&B Rental Service \$592 for rental of chairs and tables. Bob Gardner provided a second to the motion. The motion passed unanimously. Don Bortner made a motion to pay symposium insurance through National in the amount of \$550. A second was proved by Jim Phipps. The vote in favor was unanimous.** Help with event is still needed.

- b. Annual Membership Meeting - Sherri Chipppo noted the meeting is actually **November 11th** and a speaker is needed. Information on the annual membership meeting will be placed in the newsletter.
- c. STIC report - David Modricker emailed a STIC report prepared by Ron Seybert.
- d. Chapter Website - Bob Gardner discussed this matter earlier in the meeting.

Branch Reports:

- Lancaster - Robyn Ennis noted a golf outing planned for Aug 24th.
- Capital - John Murray remarked on a great meeting w Larry Shifflet, Deputy Director of Planning, PennDOT, and discussed future meeting venues
- York – Don Bortner provided a hand out

Upcoming Events: APWA PWX in San Diego

Next Meeting Date and Location: October 20th at same location, Enola Family Restaurant

Other Business: None

Adjourn: With no other business, the President adjourned the meeting at 1:28pm



David J Modricker
APWA Central Pa Chapter Secretary